

<h1>横須賀基地空席広報</h1> <h2>VACANCY ANNOUNCEMENT</h2> <p>Reissue</p>		広報番号： Announcement No.	NE-HPT-28-06(R)
		募集締切日： Closing Date	28 Feb 06 1 st Cut Off: 17 Jan 06 2 nd Cut Off: 31 Jan 06 3 rd Cut Off: 14 Feb 06
		発行日： Date of Issue	4 Jan 06
1.職種名 Job title (等級 Grade <u>3</u> / 語学等級 LAD <u>N/A</u>) Sales Checker #241 セールス・チェッカー <input checked="" type="checkbox"/> 事務系 <input type="checkbox"/> 技能系 <input type="checkbox"/> 保安系 <input type="checkbox"/> 医療系 Administrative Blue Collar Trade Security Medical		募集人数 No. of Recruitment 1 名	4.募集範囲 Area of Consideration <input checked="" type="checkbox"/> 現 MLC/IHA 従業員 (部隊内) Current MLC/IHA Employee within Activity <input checked="" type="checkbox"/> 現 MLC/IHA 従業員(通勤圏内) Current MLC/IHA Employee in commuting distance <input type="checkbox"/> 現 MLC/IHA 従業員(全在日米軍) Current MLC/IHA Employee Japan Wide <input checked="" type="checkbox"/> 外部 Off Base Applicant
2.部隊 Activity Navy Exchange, Yokosuka, Japan NEXMART Negishi 勤務場所 Working Place: 横浜市根岸住宅地区 Negishi Housing Area, Yokohama		5.雇用の種類 Type of Employment <input type="checkbox"/> MLC <input type="checkbox"/> IHA <input checked="" type="checkbox"/> HPT <input type="checkbox"/> 常用 Permanent 時給 940 円 <input type="checkbox"/> 限定 Limited Term (<u> </u> カ月 Months)	
3.勤務時間 Work Schedule (週 40 時間制 hrww) 勤務日 Work Days 5 days / week 勤務時間 Work Hours 1130 – 2015 休憩 Recess Period 45 minutes / day <input type="checkbox"/> 夜勤 Night Shift <input checked="" type="checkbox"/> 残業 Overtime <input type="checkbox"/> 出張 Business Travel			
6.職務内容 Duties Checks purchases of customers for price, indicates the section from which purchase, totals purchases on register, receives cash/check from customer and makes change. Receives a cash fund for the register and turns in an equal amount plus all moneys received during the day. Totals sales on tape and checks against cash on hand. Assists in restocking of shelves and in the periodic inventories. Performs other related or incidental duties as assigned.			
7.資格要件／身体条件 Qualification/Physical Requirements a. One year of general work experience OR completion of 2-years junior college/2-years of technical school or 4-year degree in any field. b. Knowledge of customer service concepts and practices. c. Ability to communicate effectively and courteously with all levels of personnel. d. Ability to operate a cash register, count cash and accurately make change. e. Ability to make mathematical computations and operate a 10 key calculator. f. Ability to speak, read and write English at elementary proficiency level. *A handicapped applicant may be accepted, depending on the degree and kind of disability.			
英語力 English Language Proficiency : <input type="checkbox"/> 必要なし None <input checked="" type="checkbox"/> 初級 Basic <input type="checkbox"/> 中級 Intermediate <input type="checkbox"/> 上級 Advanced <input type="checkbox"/> 特段の能力 Exceptional			
学歴 Educational Background : N/A 免許証／修了証 License/Certificate Required : N/A			
8.提出するもの Application and Associated Documents			職務状況 Working Condition
* <input checked="" type="checkbox"/> 空席応募用紙 Application for Vacancy Announcement (HROY Form 1) http://hro.cnfj.navy.mil * 上記は英語で記入*Complete in English <input checked="" type="checkbox"/> 80 円切手を貼付し、応募者の郵便番号・住所・氏名を書いた返信用封筒 (12cmx23.5cm) 12cm x 23.5cm Envelope with Applicant's Zip Code, Address, Name and an 80-yen stamp (MPS is not accepted.)			Works on weekends and holidays. 休日出勤あり
問い合わせ先 for Job Inquiries	提出先 Office to Submit	事務処理欄 For Official Use	
担当部署／担当者名 Office Navy Exchange, Yokosuka Personnel Office ネイビーエクスチェンジ 横須賀 人事課 ☎直通 046-822-7526 / 046-816-5149 (職務内容に関する問い合わせ)	〒238-0001 神奈川県横須賀市泊町 1 番地 Box 22 1 banchi Tomari-cho, Yokosuka Box 22 米海軍横須賀基地 統合人事部 雇用課 COMNAVFJORJAPAN Human Resources Office, Yokosuka MLC/IHA Employment Office (Code N132D) ☎046-816-8152 (提出・通知に関する問い合わせ)	PD No.: NEX-NMN-004-PT PD is accurate and current. Certified by Activity: at HRO: AH 11/25 ms 11/25	

応募要項を満たしていない場合、選考の対象になりません。

Incomplete applications will not be processed.

提出された応募書類はお返ししません。

Submitted applications will not be returned.

HPT-Hourly Pay Temporary (日本政府雇用・時給制臨時雇用従業員)

契約期間-1 年を越えない期間 (その後更新の可能性あり)

交通費支給。勤務時間が週 30 時間以上の場合、社会保険の保障があります。

勤務場所・勤務時間・休日などは、業務の都合で変更になる可能性があります。